

## BES Meeting Request Questionnaire

1. Provide company's POC information for scheduling the meeting:  
(Full name, phone number, and e-mail address)
2. What's the Company's name/website address?
  - a. Are you a large or small company?
  - b. Do you fit into either of the social economics categories?  
Please specify.
3. Please provide list of attendees, to include titles.
4. What's the date/time of requested meeting? Alternate date/time?
5. Does the company currently hold a contract with BES?
6. If so, what division/program(s) do you support?
7. What is the topic of your discussion?
8. What's your expectation of meeting with BES personnel?

Submit completed form to: [BESVendorComm@us.af.mil](mailto:BESVendorComm@us.af.mil)